

# Junction Educational Foundation Board of Directors Meeting



MEETING DETAILS		
DATE	TIME	LOCATION
Friday, February 7, 2020	3:30 – 5:00 p.m.	Junction Elementary Palo Cedro, CA
ATTENDEES		
<b>Board Members Present</b>	Jessica Snyder: President Jessie Ambrozevitch: Secretary <del>Kayla Colburn: Treasurer</del> Melisa Wood: Board Member until 5:00 p.m. Kelly Lindblom: Board Member Hope Bjerke: Board Member Kendra Sills: Board Member	Strikethrough indicates NOT in attendance.  Guest: Cathleen Serna: JESD Business Manager
AGENDA		
TOPIC	MEETING NOTES	ACTION ITEMS
<b>Opening</b>	The Junction Educational Foundation Board of Directors meeting is called to order by Jessica Snyder, President, at 3:22 p.m., at Junction School in Palo Cedro.	
<b>Business Updates</b>	<p><b>Melisa makes a motion to approve the January minutes. Kelly 2nds. All in favor. None opposed.</b></p> <p>Treasurers report review. Kayla's update attached. Noted that should have future discussion about the tax receipts to be handed out as donations are received for Moonlight Harvest Festival. Also, noted that that officers need to update files to Dropbox.</p> <p><b>Murals:</b> Looking at a few options for vendors. Jessica has a referral as well, Lacy Wilson in Red Bluff.</p>	

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<b>Projects</b>	<p><b>Teachers' Lounge:</b> Shopping has been completed and Johnny will paint the staff room. There are a few more items that are needed for the middle school lounge. Melisa shared that the remainder of the budget will be used to purchase a refrigerator.</p> <p><b>Junction School Sign:</b> Hope followed up with Clay and he will research further. Clay had looked at it but no updates. Cathleen to research further as well. Noted that the Junction mascot has been recently painted but the school name painting is faded.</p> <p><b>Garden Updates:</b> Grant application has been submitted through JESD.</p> <p><b>Kindergarten Playground Update:</b> Kelly shared that we need to go through the RFQ process or go out to bid and select the lowest cost. Kelly has an RFQ template and will share it out at the next meeting. Semingson to invoice for the works done so far it was sent to Junction School by mistake. Cathleen let them know that it should be mailed to JEF. Kelly met with Amy to work through targeting new grants, it will be fall at the earliest that we would be able to apply for grants. The school will have to own the construction project. Also, recommended reaching out to Chrysalis School as they recently executed a similar project.</p> <p><b>McConnell Foundation:</b> Northstate Giving, will need to attend a workshop in the fall to participate.</p> <p><b>Expanding Board:</b> Pros: Additional members to help to support the growing school and interest for more JEF events. Cons: more difficult to have a quorum. Discussion around implementing a Parent Club to take on the social events and it would be more informal and operate under JEF. If a Parent Club is organized, JEF would still be responsible for fundraising. Concluded that we should expand the board in the 2019-2020 year and discuss added a parent club for next year.</p>	

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	<p>Also, suggested that we add an officer position (Vice President) as we expand the board. The VP role would be included in the total 9 board members: President, Vice President, Secretary, 1 - JESD Board Member, 2-Teachers and 3-Parents. Will discuss the specific roles after the new members have been selected and appointed to the board.</p> <p>Application form to share out on social media. Invite interested parents to the next board meeting in March (optional). Vote in April meeting. Application to the march meeting. Form – Jessie to create the application.</p> <p><b>Jessie makes a motion to expand board from 7 members to 9 members. Kelly 2nds. All in favor. None opposed.</b></p> <p><b>Spelling Bee:</b> JEF to pay the county fee. The trophies and medals have arrived. Spelling Bee: 3<sup>rd</sup>-5<sup>th</sup> and 6-8<sup>th</sup></p> <p><b>Riffle Raffle:</b> Outstanding prizes need to be given to the top 3 sellers and ice cream party to class that raised the most money (Mr. Grubbs). Jessica is responsible for following up with students and coordinating with Mr. Grubbs.</p> <p><b>Teacher Grant Requests</b>, see attached:</p> <p><b>Reynolds/Library Improvements Grant Request:</b> Melisa to follow up with the librarian again. No new updates.</p> <p><b>Trees:</b> Melisa to follow up again. Kelly to reach out to Johnny as well about specific trees. Gold Leaf and Wintour and NorCal could be options. One option per Cathleen: JESD could purchase the trees and invoice JEF.</p>	

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<b>Events &amp; Activities</b>	<p><b>Math Night:</b> Food Trucks: Good Times will donate the pizza but they don't want to come (board does not want recommend having to serve pizza because it will require additional volunteers to serve the food), Ortega's Confirmed, That Good Stick, Smokin' Joes, Antony's Mediterranean, Holy Crepe., Jessica to manage the truck vendors. Prizes: Shasta Rock Club, Oasis Fun Center, Rare Air, Ninja Coalition, Cinemark.</p> <p>Suggested that we have Andrea to keep JASP open as a childcare option for younger children so parents can participate in the math activities with older children. Kelly to follow up with Andrea. JEF would need to pay for the cost and will discuss and vote at the March meeting.</p> <p><b>Fun Run:</b> April Date TBD, Kelly to follow up with Melisa to discuss options. Jessica suggests that we add color run, themes and/or bubbles to create more excitement. Jessie to lead event.</p> <p><b>Mom Brunch Event:</b> Social event, brunch, mom-osas to build relationships in the Junction community. Proposed \$20/ticket.</p> <p>Grape Ranch: Only open for a private event until the course opens in April. The cost is \$40/hour + \$10/per bottle corking fee. No charge for cleanup. Includes dedicated staff person. Sell tickets for the event, presale. Propose March 7<sup>th</sup>.</p> <p><b>Moonlight Harvest Festival:</b> Jessie makes a motion to approve MHF at Ponderosa Ranch/Little Bear Creek for \$2,000. Jessica 2nds. All in favor. None Opposed.</p> <p><b>Family Night Dance:</b> Hosted by the 6<sup>th</sup> grade.</p>	

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Board of Directors Meeting**



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<b>Adjournment</b>	<b>Jessica adjourns the meeting at 5:30 p.m.</b>  The next board meeting will take place on Friday, March 5th, 2019 at 5:00 p.m.	

**NOTES:**

# Junction Educational Foundation Board of Directors Meeting



Request a Grant : Entry # 8388 <input type="checkbox"/> show empty fields
<b>Name</b>
Denise Reynolds
<b>Email</b>
<a href="mailto:dreynolds@junctionesd.net">dreynolds@junctionesd.net</a>
<b>Date</b>
11/01/2019
<b>Your Role at JESD</b>
Library Clerk
<b>Detailed Description</b>
<p>Should the Library be considered for use of the funds, it would be to update and enhance the Library in a way to make the environment a more fun , exciting and welcoming place for the kids. My vision is to create a separate fun and usable space within the library for the younger students and a more modern-tech feel and look like space for the older students. It would consist of more couches and /or taller tables and chairs to sit and read at. Also some mobile bookshelves would be very nice to have to change out the old heavy wooden ones. and some new décor' to make it attractive and more alive in there..!</p> <p>I believe it would benefit everyone who enters into the library.</p> <p>The Library is worth it's weight in Books..!!</p> <p>Let's make it "the Happy Place to be"</p> <p>=0)</p> <p>Thanks for your consideration for the Library</p>
<b>Brief Description</b>
I help students check in/out books and help direct them to find the books they inquire about if we have it. then if not I place an order it.
<b>Amount Requested</b>
3,500.00

# Junction Educational Foundation Board of Directors Meeting



Request a Grant : Entry # 7020

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## Name

Erin Lee

## Email

elee@junctionesd.net

## Date

10/08/2019

## Your Role at JESD

Teacher (6-8) / Student Council Advisor

## Detailed Description

I would like to request a purchase of 10 trees to be planted along the gravel path between the elementary and middle school campuses. It would not only beautify our campus, but it would also offer shade to our community who come to watch soccer and softball. Maintenance has been in discussion and would love to help plant and take care of them if we could get them purchased through a grant from JEF.

## Brief Description

10 trees to beautify the campus and give shade to spectators in our community.

## Amount Requested

2000.00