

# Junction Educational Foundation Board of Directors Meeting



## MEETING DETAILS

DATE	TIME	LOCATION
Friday, August 7, 2020	3:30 – 5:00 p.m.	Junction Elementary Palo Cedro, CA

## ATTENDEES

<b>Board Members Present</b>	<del>Jessica Snyder: President</del> Jessie Ambrozevitch: Secretary Kayla Colburn: Treasurer Melisa Wood: Board Member Kelly Lindblom: Board Member <del>Hope Bjerke: Board Member</del> Rachel Meier: Board Member Dannette Tona: Board Member	Strikethrough indicates NOT in attendance.  Guest: Chris Nelson: Principal
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## AGENDA

TOPIC	MEETING NOTES	ACTION ITEMS
<b>Opening</b>	The Junction Educational Foundation Board of Directors meeting is called to order by Jessie Ambrozevitch, Secretary, at 3:55 p.m., at Junction School in Palo Cedro via Zoom.	
<b>Business Updates</b>	<p><b>Melisa makes a motion to approve the July minutes. Kayla 2nds. All in favor. None opposed.</b></p> <p><b>Treasurer's Report:</b></p> <p><b>JESD Update:</b> The teachers and staff are working to get everything in place for the hybrid model. Following Foothill High School's schedule. The cohorts will be organized by first letter of last name.</p>	

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<p><b>Projects</b></p>	<p><b>JEF Board Openings:</b></p> <p><b>Jessie makes a motion to appoint Dannette Tona to the role of secretary. Melisa 2nds. All in favor, none opposed.</b></p> <p><b>Jessie makes a motion to appoint Rachel Meier to the role of treasurer. Kelly 2nds. All in favor. None opposed.</b></p> <p>Ms. Moreno will replace Kendra for the open board position, she will represent the teachers along with Ms. Wood.</p> <p><b>Garden Updates:</b> Considering using space by old building for solar panels. Also, would like to use the old snack shack for garden workshop.</p> <p><b>Business Plan:</b> Reviewed the business plan draft.</p> <ul style="list-style-type: none"> <li>- Events: Raffle Raffle and Moonlight Harvest Festival have been canceled. Considering modifying the Fall Carnival. Any other events will need to be moved to online versions like the jogathon, etc. Also discussed a read-a-thon.</li> <li>- Website: need to move to a different online platform, WordPress is outdated and the site has been down. A new site could be built for around \$500. (Jessie ended up building a new site via Weebly to help save the foundation money and expedite the process.)</li> <li>- Clubs: Melisa is moving forward with Book Club. Unsure about the other Junction sponsored clubs with COVID-19 restrictions.</li> <li>- Accelerated Reader: there will be no reward fieldtrips but Melisa would like to give out prizes like Scholastic books. JEF could fund but the school would manage the program.</li> </ul>	

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	<ul style="list-style-type: none"> <li>- Apparel: Shirt order placed for the standard purple and gray t-shirts that will be sold at the front office for \$15/each. Per Chris, Elizabeth is able to continue selling the shirts on behalf of JEF but would like us to provide a lock box/safe to keep the money from the sales. (Jessie ordered on Amazon that will arrive the week of 8/31.) Parents can also order shirts online, year-around with a variety of options and sizes and 12% of the sales will go back to JEF.</li> <li>- Library: Unsure if the library will be open but would like to help fund new books and discuss Box Tops.</li> <li>- Inclusion &amp; Anti-Drug Assemblies: JEF would like to partner with the school to have Mr. Brown host events, even if they are virtual. Melisa to discuss with the staff at the next meeting.</li> <li>- Electives: Robotics will continue under the new science teacher, Mr. Cunning. Mr. Schneider may be available to help as well as previous JESD students involved in Robotics.</li> <li>- JASP: Jessie reached out to Andrea about funding but she hasn't responded.</li> <li>- LCAP: (Learning Continuity and Attendance Plan, it's reformed this year.) JEF will need to review the LCAP and may need to make adjustments to the business plan depending on the final report.</li> <li>- School Improvements: Would like to include \$5,000 for school improvements for murals and painting.</li> <li>- COVID-19 Funding: Jessie got a quote for masks. Tabled to see if masks would be a useful investment. Video cameras/microphones may be an area of need.</li> <li>- Communication Plan: Adding a newsletter by trimester.</li> </ul> <p><b>Zoom Funding:</b> Vote by email. Jessie makes a motion to approve \$2,000 for funding for Zoom, with \$1,000 of that funding to be reimbursed by JESD. Kayla 2<sup>nd</sup> the motion. All were in favor, none opposed.</p>	

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	<p><b>Apparel Order:</b> Vote by email: Jessie made a motion to approve \$825 for upfront purchases of Junction apparel (t-shirts) through Shirt Zone. All in favor. None opposed.</p> <p><b>JESD Staff Meeting:</b> Melisa requested that Jessie attend to review the business plan, etc. for the new school year.</p>	
<b>Events &amp; Activities</b>	<p><b>Back to School:</b> Jessica to hang up the banners for the first days of school.</p> <p><b>Math Night:</b> Postponed to at least the spring of 2021.</p> <p><b>Moonlight Harvest Festival:</b> 10/16. Cancelled.</p>	
<b>Adjournment</b>	<p><b>Jessie adjourns the meeting at 4:45 p.m.</b></p> <p>The next board meeting will take place on Thursday, September 3rd, 2020 at 5:00 p.m.</p>	

**NOTES:**