

Junction Educational Foundation

Board of Directors Meeting



MEETING DETAILS		
DATE	TIME	LOCATION
Friday, April 2, 2020	3:30 – 4:30 p.m.	Junction Elementary Palo Cedro, CA, Zoom Meeting
ATTENDEES		
Board Members Present	Jessie Ambrozevitch: President Kayla Colburn: Vice President Dannette Tona: Secretary Rachel Meier: Treasurer Melisa Wood: Board Member Kelly Lindblom: Board Member Jessica Snyder: Board Member Hope Bjerke: Board Member Susan Moreno: Board Member	Strikethrough indicates NOT in attendance. Guest: Cathleen Serna: JESD Business Manager Chris Nelson: Principal

AGENDA		
TOPIC	MEETING NOTES	ACTION ITEMS
Opening	The Junction Educational Foundation Board of Directors meeting is called to order by Jessie Ambrozevitch, President, at 3:30 p.m., at Junction School in Palo Cedro via Zoom.	

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TOPIC	MEETING NOTES	ACTION ITEMS
<p>Business Updates</p>	<p>Minutes: Minutes from March 2021 meeting not yet available. Treasurer's Report: Nothing to report. Balance Sheet and Profit and Loss provided. JESD Update: Covid funds from state have many requirements for how money is spent. Items such as water filling stations and air filtration devices fit the requirements. There will be a new teacher position at the middle school next year due to class size increases. Next JESD board meeting is April 13, 2021 at 3:30 pm.</p> <p>Grant Request: Received grant request from Angie Danel for paint and supplies for decorative painting near the playground. JA moved, KL seconds, All in favor.</p>	<p>DT to provide March meeting minutes at May meeting.</p> <p>RM to work with Angie Danel to purchase supplies.</p>
<p>Projects Events & Activities</p>	<p>Spring Event: Decided not to move forward with drive-in movie portion of event due to high expenses. Teachers and staff are on board to move forward with a class basket auction and drive-thru dinner by Raider Cafe.</p> <p>Proposed expenses: \$1,000 for 200 dinners, marketing, and online auction platform, Auctria. RM has been researching many online auction platforms and Auctria can be used for multiple purposes and for an entire year after purchase. Auctria costs \$300 plus credit card fees. The credit card fees are nominally more than other platforms and Auctria provides many more capabilities and time saving opportunities for JEF. Both an app and website are available. Considering options for kids' meals, timing of drive-thru, opening ticket sales to community. RM moves to approve event budget, HB seconds, All in favor.</p>	<p>RM to purchase Auctria, JA to coordinate with teachers for basket themes and Amanda for drive-thru dinner details. RM/JA/KC to manage baskets, listings, drive-thru dinner. JA to work on marketing materials.</p>

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	<p>PO Box Renewal: PO Box renewed for 1 year instead of 6 months, so \$58 more than budgeted. HB moves to approve additional expense, RM seconds, All in favor.</p> <p>Fun Run: Friday May 7th picked by JESD staff. Unclear how many volunteers will be allowed, may need to simplify.</p> <p>Open House: School will have an event, but it will be formatted differently due to Covid guidelines. Cohort based. Requesting dinner from JEF. Last week of May, possibly auctioning off class projects. Ideas: Amanda, Lions Club, Auctria for pre-sales of dinner and class project auction.</p> <p>8th Grade Scholarships: Ms. Lee gave times to speak to the whole class during their College and Career course at 12:30 pm. Do we want to present to entire class? We will hold two workshops requiring sign up. Plan to provide packet for every 8th grader.</p> <p>General Donations: Fun Run should put us to our goal of \$30,000 for this school year. We will return to soliciting general donations for next year's Moonlight Harvest Festival.</p> <p>McConnell Grant: This grant was not a great fit and required more district involvement than is currently available. This project did lead to interest in outdoor tables with umbrellas on elementary campus as an extension of the Raider Cafe. Possible item for next year's Business Plan; likely \$10-15,000 investment.</p>	<p>JA/RM/KC to organize. KC to research Fun Run apps available. JA to begin marketing materials.</p> <p>HB to review application before handing out.</p>

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Adjournment	<p>Mural: Met with Carl Avery for large mural on south side of gym. Estimated approximately \$10,000. Possibility for next year's Business Plan. Lacy Wilson unable to meet; likely a better fit for smaller project near kindergarten classrooms. MW had inquired about a garden scene. Continuing to look into other local artists.</p> <p>Apparel: JS had received request from Chris Nelson for staff apparel for staff appreciation week; further investigation shows Clay Ross has already purchased staff Raider gear.</p> <p>Accounting: JA followed up with Cathleen Serna about JEF not yet receiving JESD invoices for this year. Cathleen reports invoices have not been done, will be prioritized over spring break. JA followed up with Chris Nelson about money still available for clubs, AR, and other programs.</p> <p>Jessie adjourns the meeting at 4:30 p.m.</p> <p>The next board meeting will take place on May 7th, 2021 at 3:30 p.m.</p>	

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